

Blaenau Gwent County Borough Council

Action Sheet

Corporate Overview and Performance Scrutiny Committee

Meeting Date	Action to be Taken	By Whom	Action Taken
19.10.22 Pre-Meeting	Members requested a session be arranged for the Corporate Overview and Performance Scrutiny Committee to develop their knowledge and understanding on how to analyse financial reports, such as Treasury Management reports.	Chief Officer Resources / Democratic Team	Session arranged on 1 st December 2022. Action Complete: 28.11.22
21.11.22	Driving at Work Policy Members to be informed of the responsible person for checking Councillors driving documentation.	Head of Organisational Development / Head of Legal and Corporate Compliance / Service Manager Performance and Democratic	Democratic Services to request for all Elected Members to confirm that, if they drive, they have in place valid vehicle insurance which includes driving for Council business (Councillor duties have been declared on personal car insurance forms). A reminder will also be sent to Elected Members on an annual basis highlighting the need for appropriate car insurance cover to be in place. Action Complete: 28.11.22